

<b>Tender No : TPCODL/P&amp;S/1000000187/2021-22</b>	
<b>Package Name : Rate Contract for Operational Assistance of 33/11KV Substations of all TPCODL Circles</b>	

<b>Prebid Query</b>				
<b>Sr. No.</b>	<b>Detailed Reference to TPCODL Tender document. Please specify Document No / Clause No / Page No</b>	<b>Description as per Bid Document</b>	<b>Remarks - Query / Clarification</b>	<b>TPCODL RESPONSE</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1	Annexure-B (4 C) Page no.22	Provision of PPE, T&P for each skilled workman	PPE, T&P for High skilled and Un skilled workman with clarity and quantity	Pls check pg no 22 Annexure-B, safety regulation point 4.c. Rate/items needs to be submitted. Vendor need to quote separately

2	Page no.19	Break up cost format	Provision of National and Public Holiday i.e. 8 days per year	The Provision for NH/FH is already included in the no of mandays to be worked by BA employee which is 313 days in total which is mandatory to be paid by BA. If a BA employee is working on NH/FH, the BA employee may be paid double the wages / or BA can adjust the same by giving a leave within next 6 month's as per the Act. BA preferably should ensure comensatory-off leave and maintain records of the same. If any extra cost is to be borne can be adjusted from the service charges accordingly.
3	Page no.19	Break up cost format	Provision of GPA policy for Rs. 15000 is included and Covid Insurance Policy not in tender document.	GPA Policy of 15,00,000 coverage is mandatory to be taken by BA. COVID Policy is the need of the hour and in such cases 50% of the premium will be borne by TPCODL
4	14. i) Page no. 22	4 Nos. of Skilled and 3 nos. of unskilled personal per Substation	Unskilled personal's quantity in scope are not marched to meet this ratio.	Noted. As per existing declared manpower ratio to be maintained

5		Over time for workman as applicable	Provision of over time for workman as applicable	There is NO PROVISION for Overtime Payment. If there is any provision of extra work beyond normal working hours, the same has to be adjusted by giving Compensatory Off in the same month. Records of the same has to be maintained by BA
6	Page No 5 of 53, format for break up cost	EMD shall be exempted for MSME registered in the State of Odisha. However, Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract.	We have MSME Central 'UDYAM Registration certificate' No UDYAM-WB-10-0020318 and our office is in West Bengal. Whether EMD exemption is applicable against our MSME registration.	Details will be as mentioned in the tender document.
7	Page No 18 of 53, Bike for MOC	Format is asking for rate upto 2500 kms.	How the payment will be released incase the running of bikes is beyond 2500 kms. Please incorporate running upto 3000 kms & 3500 kms in the format.	There will be 3 ranges 1500 km, 2000 km and 2500km

8	Page No 19 of 53, Cost breakup format	Cost breakup format	Yearly 8 days festival holidays are to be given to workmen and overtime for these days are to be considered since operation is 24x7. Kindly review and an additional row to be considered the 8 days wages per year toward festival leave.	Overtime is Not applicable in TPCODL. BA has to manage the same by giving compensatory off in phased manner within next 6 month's as per provisions of the act and have to maintain the record of the same. Any extra cost further have to adjusted from your service charges accordingly.
9	Page No 19 of 53, Cost breakup format	Basic + VDA	Whether the contract value will increase incase of increment of basic wages / VDA based on Odisha govt circular. Genarally Govt of Odisha changes VDA every 6 months which require reimbursement of additional wages payment.	Such increase will be considered only in the manpower charges as per Govt notification. No other component of the total monthly charge will change.

10	<p>Page No :22 of 53          Clause 14 (i) &amp; (ii) &amp;          Page 20 or 53 Scope of          work &amp; SLA          (Annexure-ii)</p>	<p>04 nos. of skilled personnel          &amp; 03 unskilled personnel          per substation (tentative)          &amp; 2 supervisor with          motorcycle per circle</p>	<p>Both the Clauses, 14 (i) &amp;          Scope of work &amp; SLA          (Annexure-ii) are          mismatch the manpower          engagement. Kindly          clarify deployment          planning &amp; Team          Composition.          In other TATA Power          Utility,2 supervisors with          motorcycle per circle are          very difficult to manage.          Kindly increase the          number of supervisor.</p>	<p>There will be total 2nos supervisors in          each circle. As per existing manpower          ratio will be maintained.</p>
11	<p>Page No :22 of 53          Annexure-B (4(C)          SAFETY          REGULATIONS TO          BE STRICTLY          COMPLIED BY THE          BIDDER/ SERVICE          PROVIDE</p>	<p>All requirement details of          PPEs &amp; T&amp;P are given for          the service provider</p>	<p>Please advise wheather          this much of Items are          required or any additional          items is there for the          opeartion. Kindly          clarify requirement of          safety harness belt .</p>	<p>No other material required. No safety          belt required as these operators will be          used only for operation</p>

12	Page No :22 of 53 Annexure-B (4(C)) SAFETY REGULATIONS TO BE STRICTLY COMPLIED BY THE BIDDER/ SERVICE PROVIDE	All requirement details of PPEs & T&P are given for the service provider	Shall BA provide any Mobile phones to employees(PSS wise).Generally in other TATA Power utility, mobiles use for communication between PSCC to PSS & for other official communication .	NO mobile phone to be supplied by Vendor. Already phone given to SS operator. Vendor has to take care of these phones.
13	Page No :23 of 53 Annexure-B (4(h)) SAFETY REGULATIONS TO BE STRICTLY COMPLIED BY THE BIDDER/ SERVICE PROVIDE	A Safety coordinator should be nominated by the Service Provider who is to co ordinate with the EIC of the respective Electrical Sub- Division for all the matters related to Safety.	kindly clarify whether a safety supervisor will be hired or one of the supervisor will be nominated as safety supervisor.	No extra safety supervissior required for this operation assistance work
14	Page No :21 of 53 Clause Annexure A (No-13)	Mobile Crew	Kindly clarify the deployment of manpower.	Substation will be grouped taking 2/3/4 substation as per the feasibility. In one MOC there will be 7 operators, 2 for each shift and one for reliever. Vendor has to supply one Motor bike for each MOC. MOC operation applicable to automated PSS only.

15	Page No:19 of 53. <u>Circlewise Break-up Sl No 7.</u>	Labour Welfare	What is Labor Welfare contribution? Is it Mandatory or optional? If mandatory, please indicate the rate .	Labour Welfare Fund of Rs 3.33/- per person per month is mandatory and have to tbe submitted with the Labour Welfare Board once in 6 month's. Necessary Return Submission is a mandatory Statutory compliance as per the Act
16	Page No:19 of 53.Circlewise Break-up cost Table No :1	Circlewise Break-up cost table	Please advise wheather there is any addition in cost head for salary calculation of workmen.	Wages of Workmen will be as per govt guidelines and statutory obligations as per skill category including Bonus & Leave encashment
17	Page No:15 of 53.Clause 7,1 Special Conditions of contract and GCC Page No:11 of 98 Clause No :5.1	Any change in statutory taxes, duties and levies during the contract period shall be borne by TPCODL. And GCC Page No:11 of 98 Clause No :5.1	Kindly clarify both the clauses and specifically what are statutory taxes, duties and levies implies ?	If there is change in GST %, same will be applicable to the order.

18	Page No:68 of 98.(GCC)Clause 6.3.2 (I)COMPENSATION FOR BA PERSONNEL	The BA shall take an insurance coverage of at least Rs. 15 lakhs for each engaged employee	kindly clarify wheather this is the only insurance borne by BA or any other insurance shall be made.	BA has to ensure 15 Lakhs GPA Coverage / ESIC Coverage / COVID Death Insurance coverage for all deputed BA Employee's
19	1.7.4	Bidder should have executed maintenance of 33/11KV Substations in any utility for a cumulative value of 3 Cr in last three years. Copy of work order / completion certificate to be submitted in this regard.	We have experience of Maintenance in DLP period of 33/11 KV substations and allied infrastructure in various utilities such as MSEDCL, JBVNL, SBPDCL having total project value as given below- MSEDCL(CIDCO-Ulwe)- 73 cr MSEDCL (CIDCO-RRP)- 103 Cr JBVNL-348 cr SBPDCL- 147.08 Cr & 177.5Cr Request you consider the same for qualification.	Tender will be evalauted as per qualification criteria mentioned in Tender document.
20	Additional	-	Kindly confirm who will be responsible for the scope of security & housekeeping in substation?	Both Bidder and client will be both responsible in respective part.



21	Additional		Kindly give the SOP for the Handing Over and Taking over process	Not clear. Pls elaborate
22	Additional		Kindly give confirmation, the additional material required to carry out the necessary maintenance work will be provided by Client or it will be paid extra as per actual?	Additional material will be supplied by client
23	Page no 8, Clause No 1.7.	Bidder should have executed maintenance of 33/11KV Substations in any utility for a cumulative value of 3 Cr in last three years. Copy of work order / completion certificate to be submitted in this regard.	Bidder has done the Maintenance of 66/11 Kv Substation work and also done the Transmission line maintenance . The Bidder will be eligible to participate in Tender	Tender will be evaluated as per qualification criteria mentioned in Tender document.
24	Page No 21, Clause No. 8	Record hot spot at joints/ jumpers. Switchyard lights (Annexure -A)	To carry out the activities various testing equipments are required , So kindly confirm the testing equipments are in BA's Scope or provided by TPCODL.	This tender is only for operation assistance. So no testing equipment required from Vendor.

25	Page No 21, Clause No.4	Record abnormal conditions and carry out emergency operations to protect the equipment. Inform such operations to PSCC / APSCC / EIC (Annexure - A)	During the activity if any equipment will be failure due to unavoidable reason or expiry of life cycle of equipments , The new equipment will be provided by TPCODL. the replacement of New equipment will be chargable as additional work or covered under tender scope of BA.	No eqpt is in scope of Vendor.
26	Page 21, Annexure -A	Daily consumables item like co	To carry out the activities mentioned in Annexure -A needs daily consumable items like Cotton , Lubricants, transformenr Oil. The items will be provided by TPCODL or BA	All material and consumable will be supplied by TPCODL apart from consumble mentioned in Annexure-B point 4c. Party needs to quote separately.
27		Water Logging De watering	If in rain season water logging in substation or cable tranche and due to Water logging if any fault occurred, For dewatering motors will be deployed shall be paid extra.	Noted

28	Page 30 S. Service Provider's Responsibility XIV.	The Service Provider shall also take charge of the 33/11 KV S/s commissioned after the agreement is signed at the rate derived on prorata basis per such 33/11 KV S/s (i.e, contract tender finalised rate / total no. of S/s under a particular Circle).	If new Substation will be added . The subsequent RC value will be increased or not	As per increase/ decrease of manpower RO value will be changed
29		Who will provide the motorcycle? (The Motor cycle of Supervisors will be separate from the Motor Cycle of Mobile Operation Crew (MOC).)		Vednor. Supervisor bike will be separate.
30		Salary & staturories of motorcycle riders?		Existing SS operator will ride motor bike.Wages of Workmen will be as per govt guidelines and statutory obligations as per skill category including Bonus & Leave encashment .
31		Labour Welfare is mandatory or not.?		Labour Welfare Fund of Rs 3.33/- per person per month is mandatory and have to tbe submitted with the Labour Welfare Board once in 6 month's. Necessary Return Submission is a mandatory Statutory compliance as per the Act

32		Gross Salary - What all are included under gross salary?		Basic Wages ( No of Days Working * Minimum Wages (inlcuding VDA)
33		RB, El, & Bonus - Workers are eligible for taking RB, El, & Bonus or not?		Monthly Advance Bonus of 8.33% & Leave encashment of 5.77% of Basic Salary will be applicable as per statutory provisions. 15 days Sick Leave will be applicable as per provisions of the Shops & Establishment Act.
34		RB, El, & Bonus are separated from gross salary		Monthly Advance Bonus & Advance Leave Encashment payment has to be done after the Net payment on Monthly basis so that the BA Employee's are paid their full dues on time and there is no pending dues during any F&F settlement

**Minutes of online Prebid meeting held on 25 March 2022 on tender number  
TPCODL/P&S/1000000187/2021-22 for Operational assistance of 33/11KV substations.**

**Present:**

All bidders  
Arun Mahapatra-TPCODL  
Rajib Sarkar-TPCODL  
Asish Karmakar-TPCODL  
Sanjaya Sahoo - TPCODL

Following points were discussed in the meeting:

- i) Statutory requirement, process and documents required in the job was elaborately explained by TPCODL.
- ii) Safety requirement and other terms and conditions were also explained to bidders.
- iii) Queries were replied as under:
  - GPA policy of Rs 15 Lac and Covid policy of Rs 5 Lac needs to taken by BA.
  - Mechanism of formation of Mobile crew after automation of any substation and required transfer of manpower among five circles was explained.
  - Effect of changes in minimum wages will be taken care in contract value.
  - Work on NH/FH to be guided by the THE ORISSA INDUSTRIAL ESTABLISHMENTS (NATIONAL AND FESTIVAL) HOLIDAYS ACT, 1969.
  - Performance of the BA will be monitored through the performance criteria mentioned in tender scope of job.
  - ELBO license has to be obtained by BA who will execute the job. BA without the same may submit copies of application of ELBO license and challan in their bid.
  - Existing manpower to be considered for the job.
  - Housekeeping of the substation of the BA will be in their scope.
  - No maintenance related work in involved in the job.
  - PPE to be provided by BA. If same has been provided by earlier contract BA, then cost of the same will be deducted from present BA.
  - Primary security of the sub-stations will be responsibility of the BA.